



# City of Muscatine

ITEM NUMBER 2023-0042

## AGENDA ITEM SUMMARY

DATE: 2/2/2023

### STAFF

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Amy Fortenbacher, Transit Supervisor

### SUBJECT

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Request to approve entering into an agreement with the Iowa DOT, accepting the Transit Joint Participation Agreement to implement a Federal Transit Administration (FTA) Operating Assistance Project in the amount of \$526,553.00 for 2022

### EXECUTIVE SUMMARY

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Presented for the City Council's consideration is a request to accept and sign an agreement with the Iowa Department of Transportation for FY2022 Transit Joint Participation Agreement to implement a Federal Transit Administration (FTA) Operating Assistance Project for the amount of \$526,553.00. This funding is to be used for transit operating expenses.

### STAFF RECOMMENDATION

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It is the recommendation of the Public Works/Transit staff to accept the agreement and authorize execution of the contract.

### BACKGROUND/DISCUSSION

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MuscaBus applies for FTA operating assistance annually through the Consolidated Funding Application to the Iowa Department of Transportation (IDOT). The City Council approved the FY2022 Consolidated Funding Application on April 15, 2021. The IDOT notified MuscaBus that the FTA would be delayed in sending out contracts, but would extend the date that it would be in effect. This contract is to be effective from July 1, 2022 to June 30, 2024.

### CITY FINANCIAL IMPACT

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The operating assistance is in the amount of \$526,553.00 to be used for transit operating expenses.

### ATTACHMENTS

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1. Muscatine SFY22 Operating Assistance Contract

January 13, 2023

Carol Webb, City Administrator  
City of Muscatine  
1459 Washington Street  
Muscatine, IA 72761

Re: FFY22 Nonurbanized Area Formula  
Contract No. 00004938

Dear Ms. Webb:

Enclosed is the SFY22 Non-Urban Operating Assistance Contract. This Agreement must be signed and dated by the transit system's designated signatory and submitted to Seamless Documents within 60 days of the date of this notification. The contract will then be forwarded to the Iowa DOT for signature, and you will receive a fully executed contract after that.

Be aware that Part II of this Agreement, and the appendices referenced in Part II apply to the contract. These references may be found on the Iowa DOT website at <https://iowadot.gov/transit/Funding-programs-and-applications/joint-participation-agreements-attachments>.

Please contact me with any questions or concerns.

Sincerely,

eSigned via SeamlessDocs.com  
  
Key: 9f750975-4b40-4212-9534-c7bbe0c277b4

Brent Paulsen  
Transit Program Administrator  
Modal Transportation Bureau

TRANSIT JOINT PARTICIPATION AGREEMENT  
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)  
**NON-URBAN OPERATING ASSISTANCE PROJECT**  
[CFDA 20.509]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **City of Muscatine** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2023-001-00 (executed by FTA on July 8, 2022) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. SFY2022 Operating Assistance	30.09.01	\$ 526,553	50%
	<b>Total Federal Ceiling:</b>	<b>\$ 526,553</b>	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at [http://www.iowadot.gov/transit/joint\\_participation.html](http://www.iowadot.gov/transit/joint_participation.html)).


BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2022**, through **June 30, 2024**.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

  
Carol Webb (Feb 6, 2023 17:17 CST)

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Carol Webb, City Administrator  
City of Muscatine  
Date Signed:

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Tamara Nicholson, Director  
Modal Transportation Bureau  
Iowa Department of Transportation  
Date Signed: